# John Howard Society of Okanagan & Kootenay

## Financial Statements

For the year ended March 31, 2022

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## Independent Auditor's Report

To the Board of Directors of John Howard Society of Okanagan & Kootenay Report on the Audit of the Financial Statements

## Opinion

We have audited the financial statements of John Howard Society of the Okanagan & Kootenay (the Society), which comprise the statement of financial position as at March 31, 2022, and the statement of operations, changes in net assets (debt) and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2022, and its results of operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibility of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.



## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of
  expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

**Chartered Professional Accountants** 

BDO Canada LLP

Kelowna, British Columbia September 22, 2022

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# John Howard Society of Okanagan & Kootenay Statement of Financial Position

March 31	2022	2021
Assets		
Current Assets Cash (Note 2) Accounts receivable Prepaid expenses	\$ 1,877,144 592,865 49,848	\$ 2,344,727 592,147 60,276
	2,519,857	2,997,150
Property and equipment (Note 3)	7,984,607	8,289,106
	\$10,504,464	\$ 11,286,256
Liabilities and Net Assets (Debt)		
Current Liabilities Accounts payable and accrued liabilities Current portion of long term debt (Note 4) Deferred revenue (Note 5)	\$ 612,480 704,401 740,789	\$ 631,376 252,291 683,782
	2,057,670	1,567,449
Long term debt (Note 4) Deferred capital contributions (Note 6)	8,103,631 469,870	9,197,867 444,412
	10,631,171	11,209,728
Net Assets (Debt) Investment in property and equipment Internally restricted net assets (Note 7) Replacement reserves (Note 8) Unrestricted net assets	(937,626) (2,127,606) 342,668 2,595,857	(1,276,070) (1,504,100) 314,975 2,541,723
	(126,707)	76,528
	\$10,504,464	\$ 11,286,256
Approved on behalf of the Board:		
DocuSigned by:  Mike Woodroff  OBFE06467034475	Director	
DocuSigned by:	Director	

## John Howard Society of Okanagan & Kootenay Statement of Operations

For the year ended March 31	Budget 2022			2021		
Revenue Subsidies Contract income Rental income Grants Other income Interest income Amortization of deferred capital contributions	\$	6,262,125 4,389,052 1,117,515 92,400 245,783 960	1	,634,726 ,453,857 ,167,598 249,395 369,939 2,839 23,159	\$	6,701,354 4,340,526 1,086,518 336,192 308,325 2,099 18,543
		12,107,835	12	,901,513		12,793,557
Expenses Advertising and promotion Bank charges and interest Cleaning supplies Conferences and workshops Insurance Interest on long term debt Licenses, dues and fees Office Other housing Other programs Professional fees Property taxes Rental Repairs and maintenance Meals Security Telephone Training Travel Utilities Wages and benefits		9,000 3,100 83,400 1,000 74,200 310,319 8,400 259,200 30,500 1,125,978 45,100 460 185,465 426,835 - 195,971 47,847 141,500 311,826 8,597,035	8,	3,165 10,183 161,045 276 107,068 310,319 6,748 388,506 30,889 ,114,297 38,301 13,987 114,595 484,169 587,677 50,341 203,056 21,387 135,634 293,529 ,649,840		3,486 11,197 150,688 602 93,088 321,453 10,285 242,553 69,083 1,016,596 44,071 711 143,192 355,072 490,718 30,243 192,501 24,769 147,084 213,621 8,360,088
		11,037,130	ΙZ	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		11,721,101
Excess of revenue over expenses before amortization and other items		250,699		176,501		872,456
Amortization		374,850		374,850		359,724
Excess (deficiency) of revenues over expenses	\$	(124,151)	\$	(198,349)	\$	512,732

## John Howard Society of Okanagan & Kootenay Statement of Changes in Net Assets (Debt)

Net Assets	Investment in Property and Equipment	Internally Restricted Net Assets	Replacement Reserves	Unrestricted Net Assets	Total 2022	Total 2021
Balance, beginning of year	\$ (1,276,070) \$	(1,504,100) \$	314,975	\$ 2,541,723 \$	76,528 \$	(363,274)
BC Housing replacement reserve adjustment (Note 8)	-	-	(2,654)	2,654	-	-
Adjustment for BC Housing subsidy repayment (Note 9)	-	(4,886)	-	-	(4,886)	(72,930)
	(1,276,070)	(1,508,986)	312,321	2,544,377	71,642	(436,204)
Excess (deficiency) of revenues						
over expenses	(374,850)	-	80	176,421	(198,349)	512,732
Amortization of deferred capital contributions	23,159	-	-	(23,159)	-	-
Approved expenditures from replacement						
reserves	-	-	(30,933)	30,933	-	-
Investment in property and equipment						
- Purchase of capital assets	94,183	-	-	(94,183)	-	-
Assets purchased from deferred capital	(46, 174)	-	-	46,174	-	-
- Reduction of debt incurred to						
purchase capital assets	642,126	(618,620)	-	(23,506)	-	-
Interfund transfers	-		61,200	(61,200)	-	-
Balance, end of year	\$ (937,626) \$	(2,127,606) \$	342,668	2,595,857 \$	(126,707) \$	76,528

# John Howard Society of Okanagan & Kootenay Statement of Cash Flows

For the year ended March 31	2022	2021
Cash flows from operating activities		
Cash received from core operating grants Cash received from other revenue sources Cash paid to employees and suppliers Interest paid Interest received	\$11,337,978 1,616,986 (12,409,863) (320,502) 2,839	, ,
	227,438	977,736
Cash flows from investing activities		
Purchase of property and equipment Property and equipment paid for with deferred capital contributions	(94,183) 46,174	(213,157)
	(48,009)	(213,157)
Cash flows from financing activities		
Principal repayment of long term debt BC Housing subsidy adjustment	(642,126) (4,886)	(246,654) (72,930)
	(647,012)	(319,584)
Increase (decrease) in cash for the year	(467,583)	444,995
Cash, beginning of year	2,344,727	1,899,732
Cash, end of year	\$ 1,877,144	\$ 2,344,727

## March 31, 2022

## 1. Summary of significant accounting polices

### **Nature of Business**

The Society is incorporated under the laws of the British Columbia Societies Act and is a registered charity under the Income Tax Act. The Society provides programs, services and ongoing support to people who live with mental illness, developmental disabilities and/or who have been involved in the criminal justice system. The Society also provides shelter and affordable supportive housing for those in need.

### **Basis of Accounting**

The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

## **Revenue Recognition**

The Society follows the restricted fund method of accounting for contributions. Contributions received from the British Columbia Housing Management Commission ("BC Housing") for the Cardington and New Gate housing operations are recorded in their funds, including those specified for replacement reserves. Contributions received from BC Housing for the acquisition of property and equipment are recognized as revenue in the investment in property and equipment. All other contributions are recognized as revenue in the appropriate fund in the year in which the related disbursements are incurred. Interest income earned is recognized as revenue in the appropriate fund in the period in which the investment income is earned. Restricted contributions for which no corresponding restricted fund is presented should be recognized in accordance with the deferral method where they are deferred and recognized in the period the related expenditures are incurred. Rental and other service related revenues are recognized in he appropriate fund as they are earned and collection is reasonably assured.

## Property and Equipment

Property and equipment is recorded at cost. Amortization is provided on a straight-lined and declining basis over the assets' estimated lives as follows:

Land - Nil

Buildings - 4% diminishing balance basis Computer equipment - 45% diminishing balance basis Furniture and equipment - 20% diminishing balance basis

Leasehold improvements - 5 years straight line

Vehicles - 30% diminishing balance basis

## March 31, 2022

## 1. Summary of significant accounting policies (continued)

# Contributed Materials and Services

Contributions of assets, supplies and services that would otherwise have been purchased are recorded at fair value at the date of contribution, provided a fair value can be reasonably determined.

#### Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

### Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported either at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are charged to the financial instrument.

### **Replacement Reserves**

There are two replacement reserves, one for Cardington and one for New Gate. The reserves have been established to fund future capital expenditures to the facility and equipment. Appropriations to and from reserve funds must be approved by BC Housing.

## March 31, 2022

## 2. Cash

The Society's cash holdings are held to fund the following:

	2022			2021
Unrestricted cash Restricted cash for Gaming - restorative justice Restricted cash for BC Housing (a) Externally restricted for replacement reserves	\$	1,427,744 62,699	\$	1,542,988 57,626 385,024
Cardington replacement reserve (Note 8) New Gate replacement reserve (Note 8)		150,759 235,942		143,040 216,049
	\$	1,877,144	\$	2,344,727
(a) Restricted cash for BC Housing:		2022		2021
Funds in trust Accrued interest	\$	- -	\$	337,142 47,882
	\$	-	\$	385,024

In prior years, funds for the Society's New Gate Apartments were being held by BC Housing in trust. Excess funds at the completion of a building project were held in trust for future improvements or applied against the principle of the mortgage related to the property. During the year ended March 31, 2022, the balance of the funds held in trust were applied against the principle balance of the mortgage.

## March 31, 2022

## 3. Property and equipment

				2022			2021
		Cost		cumulated ortization	Cost	-	accumulated amortization
Land Leased land Buildings Computer equipment Furniture and equipment Leasehold improvements Vehicles	\$ 1	548,970 2 1,508,060 163,693 138,838 15,551 66,314	\$ 4	- ,262,740 95,713 56,864 9,544 31,960	\$ 548,970 2 11,500,504 136,949 132,330 15,551 39,419	\$	3,961,010 51,033 43,141 6,434 23,001
	<b>\$</b> 1	2,441,428	\$ 4	,456,821	\$ 12,373,725	\$	4,084,619
			<u>\$ 7</u>	,984,607		\$	8,289,106

The leased land consists of two parcels of land located at 1436 St. Paul Street and 189 Rutland Road North, both leased from the City of Kelowna since July, 2006 and August, 2010 respectively, for consideration of \$1 for a 60 year term from the commencement of each lease.

## March 31, 2022

4.	Long term debt	2022	2021
		 ZOZZ	2021
	RBC mortgage payable with interest at 2.00% per annum, with monthly principal and interest payments of \$2,170, secured by specific land and building at 1043 Harvey Avenue, maturing November 23, 2022.	\$ 457,886	\$ 471,205
	Peoples Trust mortgage payable with interest at 3.480% per annum, with monthly principal and interest payments of \$16,194, secured by specific land and buildings at the Cardington Apartments, maturing May 1, 2024.	2,953,387	3,043,971
	Peoples Trust mortgage payable with interest at 2.815% per annum, with monthly principal and interest payments of \$23,738, secured by specific land and buildings at the New Gate Apartments, maturing March 1, 2032.	5,119,661	5,647,697
	RBC mortgage payable with interest at 3.360% per annum, with monthly principal and interest payments of \$1,686, secured by specific land and building at 2817 Springfield Road, maturing July 9, 2025.	 277,098	287,285
	Less: current portion	 8,808,032 704,401	9,450,158 252,291
		\$ 8,103,631	\$ 9,197,867

Principal repayments on long term debt for the next four years and thereafter are as follows, assuming mortgages are renewed on similar terms:

<u>Year</u>	<u>Amount</u>
2023 2024 2025 2026 Thereafter	\$ 704,401 254,242 2,927,252 397,802 4,524,335
	\$ 8,808,032

## March 31, 2022

6.

### 5. Deferred revenue

Deferred revenue consists of contracts and grants received to pay for expenditures relating to different programs provided by the Society. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made, and the obligations of the funding agreements are met.

2022 2021

5		2021		
BC Housing Province of BC - Gaming Other deferred revenue	\$	591,845 53,400 95,544	\$	583,657 49,500 50,625
	\$	740,789	\$	683,782
Deferred capital contributions				
	_	2022		2021
Balance, beginning of year	\$	444,412	\$	462,955

 Contributions
 48,617

 Revenue recognized
 (23,159)
 (18,543)

 Balance, end of year
 \$ 469,870
 \$ 444,412

Deferred capital contributions consists of contributions received from BC Housing in the form of reimbursement of costs directly related to the installation of a new HVAC unit in the Cardington apartment building and other deferred capital contributions received from funders.

## 7. Internally restricted net assets

The Internally Restricted Fund reports the assets, liabilities, receipts and disbursements related to the Cardington and New Gate housing operations and its related restrictions as reserves for capital replacements and improvements.

	2022	2021
Balance, beginning of year BC Housing subsidy repayment Newgate mortgage repayments Cardington mortgage repayments	\$ (1,504,100) (4,886) (528,037) (90,583)	\$ (1,205,905) (72,930) (137,755) (87,510)
Balance, end of year	\$ (2,127,606)	\$ (1,504,100)

## March 31, 2022

#### 8. Replacement reserves

Under the terms of the agreement with BC Housing, the replacement reserve accounts are externally restricted by BC Housing and are to be credited in the amount determined by the budget provision per annum plus interest earned. These funds, along with accumulated interest must be held in a separate bank account and/or invested only in accounts or instruments insured by the Canadian Deposit Insurance Corporation or the Credit Union Deposit Insurance Corporation; in investments in accordance with the Society Act or Municipal act, in investments guaranteed by a Canadian government, or in other investment instruments as agreed upon with BC Housing.

There are two replacement reserves, one for New Gate and one for Cardington. The annual amounts that are transferred to the New Gate and Cardington replacement reserves are \$35,280 and \$25,920 respectively. Approval from British Columbia Housing must be acquired in order to use these restricted funds for any purpose. In the current year, expenditures of \$30,933 (2021 - \$41,077) were approved by British Columbia Housing as qualifying approved expenditures to be spent out of the replacement reserve.

	ardington partments	A	New Gate partments	Total 2022	2021
Balance, beginning of year BC Housing adjustment Annual transfer Interest income Approved expenditures	\$ 123,645 - 25,920 48 (14,059)	\$	191,330 (2,654) 35,280 32 (16,874)	\$ 314,975 (2,654) 61,200 80 (30,933)	\$ 296,006 (2,023) 61,200 869 (41,077)
Balance, end of year Cash restricted for replacement reserves (Note 2)	135,554 150,759		207,114	342,668 386,701	314,975 359,089
Over funded replacement reserve	\$ 15,205	\$	28,828	\$ 44,033	\$ 44,114

## 9. Subsidy assistance adjustments

BC Housing conducts an annual review of the financial statements and may adjust for any operation surplus or deficit of the prior year related to Cardington Apartments and New Gate Apartments. These adjustments occur and are accounted for as changes in the opening fund balances in the year the adjustment is communicated to the Society. In the current year, there was a subsidy repayment to (from) the Society of \$(4,886) (2021 - \$(72,930)).

## March 31, 2022

## 10. Commitments and contingencies

#### (a) Residential accommodation

The Society has a 60 year operating agreement with BC Housing to provide non-market residential accommodation at various residential locations for persons who are homeless, or at high risk of homelessness, due to various factors. The Society also has other operating agreements for properties such as Hearthstone, Stephen Village, and Samuel Place expiring between 2024 and 2027 with options to renew for 3-5 years. BC Housing agrees to provide subsidy to the Society for the difference between the tenant rent contribution and cost of operating the units, based on a budget approved by BC Housing for each location. The Society's main responsibilities are to manage and maintain the building, prepare an annual operating budget for approval by BC Housing, ensure sound financial management, enter into tenancy agreements with the tenants who meet the specifications contained in the agreement and provide specific support services where applicable.

## (b) Operating agreements

The Society has various commitments for leases or rent at various locations. The annual payment for the following five years is estimated as follows:

2024	\$ 259,818
2025	226,342
2026	206,511
2027	175,470
2028	 141,576
	\$ 1,009,717

## 11. Economic dependence

During the current year, the Society received subsidy payments for the Cardington Apartments, New Gate Apartments, and shelter and housing first projects totalling \$520,507 (2021 - \$566,424), \$568,568 (2021 - \$596,808), and \$5,545,651 (2021 - \$5,538,122) respectively, from the provincial government. The Society also receives government funding for several other short and long term programs.

Funding from BC Housing for the Cardington Apartments, New Gate Apartments, and shelter and housing first projects represent 4% (2021 - 4%), 4% (2021 - 5%), 43% (2021 - 43%) of the Society's total revenue for the year. During the year, the Society also received funding from Community Living BC in the amount of \$3,216,016 (2021 - \$3,309,473), representing 25% (2021 - 26%) of the Society's total revenue for the year.

The remainder of the funding received is from foundations and private sources. If these sources substantially curtail their funding, it would be of detriment to some programs which the Society operates. The Society is dependent on these funds to operate its other government funded housing projects in their present manner.

## March 31, 2022

## 12. BC Society Act disclosure

The Societies Act (British Columbia) requires certain information to be reported with regards to remuneration of employees, contractors and directors. Included in wages and benefits on the Statement of Operations are four employees (2021 - 5) with remuneration over \$75,000. The total salaries paid to these individuals for the year ended March 31, 2022 was \$385,881 (2021 - \$445,980). No honoraria were paid to members of the Board of Directors for the current year or the prior year.

## 13. Comparative figures

Certain comparative figures have been reclassified to conform to the current year's presentation.

#### 14. Financial instrument risk

The Society holds various forms of financial instruments. The nature of these instruments and the Society's operations expose the Society to interest, credit and liquidity risks. The Society manages its exposure to these risks by operating in a manner that minimizes its exposure to the extent practical.

## Liquidity Risk

Liquidity risk is the risk that the Society encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities and long term debt.

See Note 10 for further information on possible liquidity risk arising from the Society's commitments and contingencies.

Management has determined that the Society is not significantly exposed to liquidity risk given its strong operating cash flows and secured funding sources. There have been no changes from the previous year of policies, procedures and methods to measure the risk.